

HALL MEMORIAL LIBRARY
BOARD OF DIRECTORS' MEETING
November 9, 2010

- I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:35 PM. Members present were Mary Clements, Mary Blanchette, Janet Wieliczka, Patricia Grundman, Children's Librarian and Assistant Library Director, and Susan Phillips, Library Director. Marcia Downs was present as Recording Secretary.
- II. Citizen's Forum –Christopher Wing, a student and member of the Library Youth Advisory Board, was in attendance. He discussed what role the members take in advising and assisting the Library during each person's one to two hours of volunteer time monthly. They assist with events, such as gathering the materials for, setting up, and helping at the Holiday Ornament Workshop and coordinating Book Discussions with the Senior Center writing group. The YAB hopes to publish an E-zine literary news line. The group also hopes to tour the New York Public Library and will fund the trip with bake sales. They also plan to host a Read-a Thon in January.
- III. Approval of Minutes of the October 2010 Meeting - The minutes were reviewed by members present and were unanimously approved as written (Clements/Blanchette).
- IV. Treasurer's Report – Mary Clements circulated the Treasurer's Report for the month of October 2010. The report was read and reviewed.
- V. Library Director's Report –Sue Phillips distributed copies of the Director's Report dated 11/9/2010. The report was read and discussed.
- VI. Friends of the Library Report – Sue Phillips reported that the Annual Holiday Cookie Sale is scheduled for Sunday and Monday, December 19 and 20, 2010.
- VII. Old Business – A – Capital Improvements – i - Sue Phillips is still waiting for the proposal from Bob Dawson concerning the estimated costs of all of the HVAC work. He hopes to finish his proposal shortly. – ii – New Room – The computers for the New Room have been ordered with a three-week waiting period, and the furniture has been chosen and will be ordered shortly. B – 2011 Meeting Schedule – John Halloran distributed copies of the 2011 Board Meeting dates. A motion was made (Clements/Wieliczka) and unanimously passed to accept the dates as written.
- VIII. New Business – i. – Sale of Map Case – The map case that was housed in the alcove where the New Room now exists will be sold to a patron who has expressed interest in becoming its owner. A motion was made (Blanchette/Clements) and unanimously accepted to sell the map case at a reasonable price. - ii. - Winterfest – There was a discussion of the various activities for both days (12/3 and 12/4) of the Winterfest Celebration and board Members volunteered to help with refreshments on Saturday 12/4/2010. iii. – December Meeting/Dinner – The annual Holiday dinner will be held on Tuesday 12/14/10. The venue is still open for discussion, a choice between the Trattoria da Lepri and the Stone and Paddle. A timely decision will be made. The time of the December meeting will be at 7:00 PM to accommodate the dinner.

- .X. Director's Concerns – None.
- X. Correspondence – None.
- XI. Adjournment – The meeting was adjourned at 9:00 PM (Clements/Wieliczka) unanimously.

Respectfully submitted,

Marcia A. Downs